

Proposed Budget

Meeteetse Recreation District	
Budget Hearing Information	
2131 Nebraska Street	Location: Meeteetse Library
Meeteetse, Wyoming 82433	Date: 7/11/2023
307-899-2698	Time: 7:00 PM
Park County	Budget Prepared by: Brodie Serres

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Meeteetse Recreation District (MRD) bases its annual budget on the mill levy from the Park County Assessment, which is based on the Meeteetse School District. The MRD annual budget is determined by spreading the incoming funds across the budget as a whole. The incoming funds are based on the mill levy for 2023-2024, recreation generated operation funds, as well as funds for our New Community Center. Grant dollars from the Wyoming Business Council, Park County Commissioners, and several private donors will account for most of the funding for the Community Center project, but we also anticipate it will include MRD reserve investment account money and possible additional donations of an unknown amount to fund construction of the new Meeteetse Community Center (which would be where the Grant and donation funds would be spent). The total estimated cost of the entire project is \$1.6 million. The Proposed Budget will be updated to the Final Budget due 7/31/23 with as much additional information as is known at that time. Planning and budgeting are proving challenging to have finalized by May 31, 2023 due to the timing of notification of the grant funds, the construction process, and then the potential for future supply chain issues. Also, the MRD's goal is to expand programs including the Meet Rec Kids Program through this next fiscal year and increase staffing. Therefore, the proposed budget reflects increases to expenditures relative to these goals. There have been no other changes in the budgetary planning or financial policies of MRD.

S-B RESERVE DESCRIPTION

NA

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? Yes
Norma Riley	1/1/2028	If Yes, enter Address of office: 2131 Nebraska Street City, State, Zip: Meeteetse, Wyoming Phone Number: 307-899-2698 Hours Open: Monday-Thursday 7:00-3:00
Zeb Hagen	1/1/2027	
Shawn Christopherson	1/1/2025	
Diane Noton	1/1/2028	
Corey Guthrie	1/1/2024	
Kevin Cooley	1/1/2024	
Bo Allen	1/1/2028	

Where are the minutes of your board meeting available for public review?
 Recreation District and Post Office at 1022 Park Ave., Meeteetse, WY 82433, & at www.meetrec.org

How and where are the notices of meeting posted for the public?
 Set meetings, 2nd Tuesday of every month, published on website: meetrec.org

Where are the public meetings held?
 2131 Nebraska St., Meeteetse, WY 82433

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$131,994	\$148,459	\$1,852,000	\$1,852,000
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$915,658	\$878,456	\$1,957,685	\$1,957,685
S-5	Amount requested from County Commissioners	\$86,044	\$222,073	\$153,000	\$153,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$105,685	\$105,685

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$30,328	\$34,836	\$45,500	\$45,500
S-8	Tax levy (From the County Treasurer)	\$86,044	\$222,073	\$153,000	\$153,000
S-9	Government Support	\$2,400	\$0	\$168,400	\$168,400
S-10	Grants	\$10,271	\$13,985	\$775,000	\$775,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$205,144	\$25,340	\$78,500	\$78,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$334,187	\$296,234	\$1,220,400	\$1,220,400
FY 7/1/23-6/30/24		Meeteetse Recreation District			

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$9,395	\$12,485	\$1,600,000	\$1,600,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$50,866	\$48,520	\$75,200	\$75,200
S-18	Operations	\$50,196	\$65,012	\$147,200	\$147,200
S-19	Indirect Costs	\$21,537	\$22,441	\$29,600	\$29,600
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$131,994	\$148,459	\$1,852,000	\$1,852,000

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$581,471	\$582,222	\$737,285	\$737,285

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 4/11/2023

DISTRICT ADDRESS: 2131 Nebraska Street
Meeteetse, Wyoming 82433

PREPARED BY: Brodie Serres

DISTRICT PHONE: 307-899-2698

Proposed Budget

Meeteetse Recreation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$86,044	\$222,073	\$153,000	\$153,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237			\$168,400	\$168,400
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$2,400			
R-2.5 Total Government Support		\$2,400	\$0	\$168,400	\$168,400
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$1,571	\$8,966	\$20,700	\$20,700
R-3.2 Sales of Goods or Services	4300	\$28,654	\$25,096	\$24,000	\$24,000
R-3.3 Other Assessments	4503	\$102	\$774	\$800	\$800
R-3.4 Total Operating Revenues		\$30,328	\$34,836	\$45,500	\$45,500
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$10,271	\$13,985	\$25,000	\$25,000
R-4.3 Grants from State Agencies	4211			\$750,000	\$750,000
R-4.4 Total Grants		\$10,271	\$13,985	\$775,000	\$775,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$692	\$8,435	\$3,500	\$3,500
R-5.2 Other: Specify <u>Community Center Projec</u>	4500	\$204,452	\$6,905	\$50,000	\$50,000
R-5.3 Other: See Additior <u>See Additional Details</u>			\$10,000	\$25,000	\$25,000
R-5.4 Total Miscellaneous		\$205,144	\$25,340	\$78,500	\$78,500
R-5.5 Total Forecasted Revenue		\$248,143	\$74,161	\$1,067,400	\$1,067,400
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Meeteetse Recreation District
NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 <u>Community Center Project</u>	6200	\$9,395	\$12,485	\$1,600,000	\$1,600,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$9,395	\$12,485	\$1,600,000	\$1,600,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$44,100	\$42,225	\$47,000	\$47,000
E-2.2 Secretary	7003	\$90		\$15,000	\$15,000
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$301	\$1,426	\$3,000	\$3,000
E-4.2 Accounting/Auditing	7022	\$3,913	\$3,483	\$8,000	\$8,000
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$2,363	\$873	\$1,500	\$1,500
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033	\$100	\$256	\$500	\$500
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 <u>Drug Testing Services</u>	7035		\$257	\$200	\$200
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$50,866	\$48,520	\$75,200	\$75,200

Proposed Budget

Meeteetse Recreation District

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1	Wages--Operations	7202 \$12,699	\$23,760	\$36,000	\$36,000
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	RecKid	7204 \$4,410	\$11,175	\$40,000	\$40,000
E-7.5		7204			
E-7.6					
E-8 Travel					
E-8.1	Mileage	7211	\$592	\$500	\$500
E-8.2	Other (Specify)				
E-8.3		7212			
E-8.4		7212			
E-8.5					
E-9 Operating supplies (List)					
E-9.1	Gas & oil	7220 \$3,390	\$3,814	\$6,500	\$6,500
E-9.2	Other	7220 \$1,021	\$3,763	\$4,700	\$4,700
E-9.3	Cleaning	7220 \$153	\$632	\$1,500	\$1,500
E-9.4		7220			
E-9.5					
E-10 Program Services (List)					
E-10.1	General program expense	7230 \$1,555	\$3,246	\$7,500	\$7,500
E-10.2	RecKid Supplies	7230 \$708	\$1,757	\$10,000	\$10,000
E-10.3	Wyoming Community Foundation	7230	\$3,191	\$10,000	\$10,000
E-10.4	Parks and Rec	7230 \$1,226	\$1,061	\$6,000	\$6,000
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1	Pool Usage	7400			
E-11.2	Background Checks	7400		\$200	\$200
E-11.3		7400			
E-11.4		7400			
E-11.5					
E-12 Other operations (Specify)					
E-12.1	Repairs & Maintenance	7450 \$14,243	\$1,762	\$8,000	\$8,000
E-12.2	Utilities	7450 \$9,190	\$10,151	\$12,000	\$12,000
E-12.3	Property Taxes	7450 \$1,600		\$1,800	\$1,800
E-12.4	Equipment & Supplies	7450	\$109	\$2,500	\$2,500
E-12.5					
E-13 TOTAL OPERATIONS		\$50,196	\$65,012	\$147,200	\$147,200

Proposed Budget

Meeteetse Recreation District

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$848	\$835	\$1,000	\$1,000
E-14.2 Buildings and vehicles	7503	\$6,302	\$6,164	\$8,000	\$8,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$3,647	\$4,476	\$6,000	\$6,000
E-15.2 Workers Compensation	7512	\$1,676	\$2,058	\$3,000	\$3,000
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$8,211	\$7,862	\$9,600	\$9,600
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Medicare	7516	\$853	\$1,047	\$2,000	\$2,000
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$21,537	\$22,441	\$29,600	\$29,600

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Meeteetse Recreation District
NAME OF DISTRICT/BOARD

FYE 6/30/2024

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$53,544	\$53,544	\$200,000	\$200,000
C-1.2 Savings and Investments	1040	\$300,054	\$300,054	\$251,000	\$251,000
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020	\$233,063	\$233,063	\$292,285	\$292,285
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand		\$586,661	\$586,661	\$743,285	\$743,285
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010	\$5,190	\$4,439	\$6,000	\$6,000
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)		\$5,190	\$4,439	\$6,000	\$6,000
C-2.4 Estimated Non-Restricted Funds Available		\$581,471	\$582,222	\$737,285	\$737,285

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes:				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes:				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes:				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

	1090
RESERVES	

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes:				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes:				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. Community Center Proje				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: 6/13/2023				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

	1060
BOND FUNDS	

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes:				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes:				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes:				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0